

Request for Letter of Certification

(Form AL-C)

This form is used to request any letter(s) of certification. There is a \$5.00 fee for each certification letter requested. A Letter of Certification is to show that a producer holds a current license in this state and is in good standing. It is typically used to apply for a non-resident license in another state. **NOTE: Letters of Certification may also be requested online at www.aldoi.gov**

Please include with this request a **self addressed stamped envelope** large enough to accommodate the number of certification letters requested. If a self addressed stamped envelope is not included, the certification letter(s) will be mailed to the licensee's mailing address currently on file.

PLEASE PRINT OR TYPE: (ALL INFORMATION IS REQUIRED)

Licensee's Full Name: _____

National Producer # or FEIN: _____ License #: A _____

Number of Certification Letters Requested: _____ Amount Enclosed: \$ _____

Date of Request: _____

Make checks payable to: **COMMISSIONER OF INSURANCE, STATE OF ALABAMA**

Mail this request to: **ALABAMA DEPT OF INSURANCE
PRODUCER LICENSING DIVISION
P O BOX 303351
MONTGOMERY, AL 36130-3351**